

## Change text in emails

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To change the text in emails sent from, or returned to, KBPublisher:

- From the **Settings** menu choose the **Email -> Letter Template** tab
- Choose the email you wish to change
- Click on the edit icon in the **Action** column
- Make the change you require. See [E-mail Letter templates](#) for an explanation of fields.
- Click **Save** to save your changes.

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Article ID: 133

Last updated: 31 Dec, 2014

Updated by: Leontev E.

Revision: 1

User Manual v7.0 -> Settings -> Email settings -> Change text in emails

<https://www.kbpublisher.com/kb/entry/133/>