Delete an Article

To delete a single article:

- If you are in the Public area, click on the Admin Area link
- Click on the Articles tab
- Click **Move to Trash** from the options drop down menu.

To delete one or more articles:

- If you are in the Public area, click on the Admin Area link
- Click on the Articles tab
- Check the Actions with selected check box to the left of each article you wish to
- Choose Move to Trash from the Actions with selected box at the bottom of the screen
- Click OK
- **OK** again to confirm that you really do want to delete these articles.

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