How Can I Route a Approval email Based on the Category?

QUESTION:

Is it possible to specify who receives 'Aprove Request' emails based on the category in which the submitted article is posted?

ANSWER:

Yes, you do this by assigning a supervisor for the category.

To assign a supervisor:

- Log in as an admin user
- Select the **Articles** menu
- Choose the **Categories** tab
- Click on **Feedback Subjects**
- Edit a category (or add a new one)
- Click on the Supervisor folder icon to **add new** supervisor
- This brings up a list of users to select from
- If the user is not yet in the list, add the user
- Once your user is in the list click **Assign**
- This brings you back to the **Category** screen. The name of the person who is to receive emails is now listed in the **Supervisor** field
- Click **Save**.

When you return to the **Category** listing screen the name of the supervisor is listed for the category.

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