

# Set Default User Roles

---

New users can be created two ways. They can be [set up by the knowledgebase administrator](#), or users can [register](#) themselves.

By default, KBPublisher creates registered users with no designated role. You can change this so that new users are created with a specific role by:

- First, ensure that the role exists. If it doesn't, [create it](#) first
- From the **Settings** menu choose the **Public Area -> Common** tab
- Go to the **Security / Privacy / Registering** section
- Select the appropriate **Role for new registered users** from the drop-down list of roles
- Click **Save**.

All users who register after this are created with the new default role.

You must have administrator access to change the settings.

---

Article ID: 128

Last updated: 19 Dec, 2012

Updated by: -- .

Revision: 4

KBPublisher 8.0 Knowledge Management Handbook -> Users -> Roles -> Set Default User Roles

<https://www.kbpublisher.com/kb/entry/128/>